

GENERAL REQUIREMENTS

- Event Staff will be assigned positions as described below. The morning shift requires you to be on site and check in with the Event Staff Coordinator by 6:30 am and requires a commitment of 4 to 5 hours. The afternoon shift requires you to be on site and check in with the Event Staff Coordinator by 10:30 am and requires a commitment of 3 to 4 hours. You will be compensated \$25/hour.
- Assignments may be changed on the day of the event based on need.
- Most positions require you to remain standing for long periods of time on uneven terrain.
- You must be able to navigate in highly populated areas, work as a team player and communicate with our guests in a courteous manner.
- You will need to be energetic, reliable, flexible, and committed.

EVENT STAFF POSITION DESCRIPTIONS

1. **Concours and Display Car Entrance** – Event Staff, assigned to *Concours and Display Car Entrance*, will assist the movement of registered cars to the correct field for placement. All registered cars will have credentials allowing them entrance where *Field Staff*, from the various clubs, will direct them to the correct field area. You will help facilitate the movement of registered concours and display cars onto the field. The key to this position is to keep traffic continuously moving as efficiently as possible to avoid backing cars up onto the neighborhood streets.
2. **Spectator Parking** – Spectators have the option of pre-paying for parking or paying at the parking entrance. Event Staff assigned to this area will confirm the parking receipt or QR code before directing them to a designated parking space. For Spectators who choose to pay at the entrance, the Event Cashier will collect the parking fee before Event Staff direct them to a designated parking space. The key to this position is to keep traffic continuously moving as efficiently as possible to avoid backing cars up onto the neighborhood streets.
3. **Spectator Waivers and Wristbands** – Event Staff, assigned to *Waivers and Wristbands*, will greet spectators and VIPs, have them sign the Event Waiver, and provide each with a wristband. In addition, you will answer general questions about the event as well as helping direct pedestrian traffic.
4. **Credentials Check/Traffic Control** – Event Staff, assigned to *Traffic Control*, will direct the flow of vehicles entering the event area. Their primary responsibility is to check event credentials and direct the cars to the appropriate area entrance to the event. Key to this position is to keep cars moving to their designated area so they do not back up into neighborhood streets. You will also direct VIP, media, sponsors, and others to the correct parking areas.